



Board Meeting
September 17, 2026, at noon
In-person at the Library: 19 East Fourth Street, Williamsport, PA
and virtually via Zoom

Call to Order

Staff Highlight

Review of the August 20, 2026, minutes

Committee Reports

- Finance Committee
- Nominating Committee

Treasurer's Report

Chief Executive Officer & Director's Report

- Andrew Henley, Baseball History Conference

Old business

- Lease Agreement with Junior League of Williamsport- UPDATE
- Technology Center Plans

New business

- North Central Library District Center Resolution- DRAFT

Friends of James V. Brown Library Report

Announcements

Adjournment

Executive Session

Board Meeting Dates for 2026: October 15, November 12, and December 17 at noon



Sheila Howarth
Programming Professional

With an M.A. in education, I taught as a public school Spanish teacher for 20 years. After teaching, I worked as the Children's Programming Coordinator at Herr Memorial Library in Mifflinburg, before I joined the James V. Brown Library staff 2 years ago.

My job is different every day. I get to do and to learn new things every time I come to work! It makes me feel a great sense of accomplishment and joy that I can help provide fun and educational programs that enhance the lives of the people in this community.

James V. Brown Board Meeting Minutes
August 20, 2026 at 12:00 PM
In-Person and Zoom

Trustees Present: Brette Confair, President; Reverend Kyle D. Murphy, Vice President; John Confer

Trustees Present Virtually: Marshall Welch III, Treasurer; Rick Mirabito, Secretary; Dr. Brooke Beiter; Mayor Derek Slaughter

Trustees Absent: Dr. Timothy Bowers

Trustee Emeriti Absent: Gloria Greevy; Trisha Gibbons Marty; Thomas Burkholder

Guests Present: Supervisor John Blair, Plunketts Creek Township; Patricia Johnson, Plunketts Creek Township; Annie Aumen, Plunketts Creek Township; Pat Crossley, Williamsport Sun Gazette

Library Staff Present: Amy Resh, Chief Executive Officer & Director; Kristin Caringi, Chief Financial Officer & Chief Operations Officer; Andrew Henley, Assistant Director; Nicole Rader, Programming and Youth Services Director; Marci Hubler, Collections and Technical Services Director; Keith Bauer, Facilities Manager; Allison Panczyszyn, Executive Assistant to the CEO

The meeting was called to order by Confair at 12:00 PM

Guest Patricia Johnson spoke about the Township's concerns with the changing of the service plan at the Barbours Link in Plunketts Creek Township. Confair & Murphy assured that the concerns were heard, and expressed that a meeting with the Township Supervisors was desired.

Employee Spotlight: Keith Bauer

- Bauer's exceptional work and knowledge was highlighted, as well as his love of problem solving in creative ways. Resh noted that she is grateful for all he does daily to keep the Library running.

Minutes: Confer motioned to approve the June 2026 minutes. Murphy seconded the motion. All in favor. Motion carried.

Committee Reports:

- Finance Committee
 - The finance committee recommended the revised 2026 budget for approval by the Board. Mirabito motioned to approve the budget. Confer seconded. All in favor. Motion carried
- Community Approach Committee
 - The committee met to discuss different ways to interact with the County Commissioners, to make sure libraries were seen in a favorable light, and to see about the potential of reinstating funding
 - Confer mentioned that this committee was discussed at the Lycoming County Library System Board meeting on August 11, during which Commissioner Mark

Mussina noted that Resh's presentations to the Commissioners were on point, and he was hopeful for level funding in 2027

- Personnel Committee
 - Confair reported that the committee meeting went well, with no significant points of discussion

Treasurer's Report - CFO/COO - Kristin Caringi

Highlights:

- In July the Library received its second Lycoming County Library System County Aid Payment
- All expenses are currently in line with the budget, with a special note to the salary line being on track for July

Chief Executive Officer & Director's Report - Amy Resh

Highlights:

- Resh noted that as of August 19, only four tickets were left for the Library's annual Gala on September 10. Resh also commended the hard work of the Gala Committee, as well as Savannah Lorson, the previous Marketing, Development and Public Relations Director.
- September is Library Card Sign Up month, with eight local businesses partnering with the Library to offer discounts and incentives to card holders. This partnership was created to incentivize citizens to not only sign up for a Library Card but to visit local businesses as well. Resh thanked Slaughter for the use of the billboard to promote the event.
- The District Aid payment is scheduled for the end of the month.
- Resh commended the programming staff for the successful completion of Summer Learning, with particular note given to Rader and Sheila Howarth for being selected to present at the Pennsylvania Library Association Conference this November
- Resh will begin to give more updates about the North Central Library District, noting that the District Center will now be governed by a committee, rather than a council, to better align with the Office of Commonwealth Libraries guidelines.

Old Business

- Lease Agreement with Junior League of Williamsport
 - Caringi reviewed the notes that were made to the lease prior to the Board meeting, adding a section about lease termination, and clearing up the section on trash removal
 - A discussion was held about the lease term length, with many feeling that three years may be too long. It was noted that with the newly added exit clause, the term length was no longer a concern
 - Murphy motioned to approve the Junior League lease with the following addition: in Section 4, a note will be added about yearly reviews, and the possibility of the rent increasing at that time. The tenant will be given sixty-days' notice of all reviews or changes. Confer seconded. All in favor. Motion carried.

New Business

- Technology Center Plans
 - Caringi highlighted the changes made to the Technology Center plans after meeting with Larson Design Group. Highlights include: three pillars being removed

for ADA compliance, four pillars remaining as they are, and an additional pillar and support beams being added.

- A discussion was held about the feasibility of removing three structural columns, as well as the cost of plans that were presented. It was decided to start a preliminary bidding process, to have a contractor review the design before moving forward

Lycoming County Library System Board of Trustees Report

- Confer attended the August 11 meeting, where he noted that the Montgomery Area Public Library deficiency plan was discussed.
 - Resh noted that the Montgomery Area Public Library is working to find an interim director, to stay in compliance with System and State requirements
- It was noted that the Service Area Policy was approved by the Lycoming County Library System Board of Trustees

Friends of the James V. Brown Library Report - Tom Zimmerman, President

- The Friends Board is pursuing a partnership with AmeriCorps Seniors for new volunteers.
- A James V. Brown Library Trustee will now be a part of the finance committee and 2027 budget plans
- A Fall Book Sale will be hosted from September 17 through September 19

Announcements:

- Confer inquired about the progress of appointing a new Trustee. The nominating committee will meet in September, where they will discuss the applications that were received. Resh will email the Trustees the applications.

Motion was made to adjourn by Murphy. Seconded by Confer. All in favor. Motion carried.

The meeting concluded at 1:25 PM

Minutes respectfully submitted by Allison Panczyszyn.

Finance Committee Minutes

August 27, 2026

Committee Members Present: Marshall Welch III, Treasurer; Rick Mirabito, Secretary; John Confer; Dr. Brooke Beiter

Committee Members Absent: Brette Confair, President

James V. Brown Library Staff Present: Amy Resh, Chief Executive Officer & Director; Kristin Caringi, Chief Financial Officer & Chief Operations Officer; Allison Panczyszyn, Executive Assistant

Guests Present: Michael Bush, Merrill Lynch

Bush presented the James V. Brown Library Endowment Review. Highlights include:

- The endowment is nearing the 10 million mark
- Both the endowment and the building fund are now at 75% equities, with the building fund hitting a higher return over the last 18 months
- When the market goes down, the endowment holds up relatively well
- Overall, the defensive strategy that was taken has showed positive results in terms of stability and growth.

The full report has been sent to the Board of Trustees for their review.

Nominating Committee

Thursday, September 8 2026

Committee Members Present: Brette Confair, President; Rick Mirabito, Secretary

Committee Members Absent: Reverend Kyle Murphy, Vice President; Dr. Timothy Bowers

Library Staff Present: Amy Resh, Chief Executive Officer & Director; Allison Panczyszyn, Executive Assistant

- Mirabito presented the idea of interviewing all four Trustee Applicants, to which Confair agreed
- Resh will create a Doodle poll to find four times that all committee members are available to meet to interview the applicants in October
- Mirabito expressed that he would like to invite all four applicants to the September Board Meeting, to observe. Two weeks' notice of the meeting will be given
 - When they receive this invitation, they will also be sent a copy of the Trustee Job Description
- It was also suggested by Mirabito that an invite will be extended to all Board members to attend interviews, once the dates have been chosen



Cash & Investments Report
August 31, 2026

Cash & Restricted Funds

General Fund	\$779,784
Savings	\$272,709
Payroll	\$3,578
CIF-General Fund	\$66,211
CIF-Vehicle Replacement Fund	\$74,563
CIF-Adult Bookmobile Fund	\$65,242
CIF-Outreach Vehicle Fund	\$19,111
CIF-Technology Center Fund	\$118,656
EITC Fund	\$447
Grant Fund	<u>\$22,076</u>
Total Cash & Restricted Funds	\$1,422,377

Investments & Trusts

Merrill Lynch Endowment	\$9,281,958
Wright Trust	\$905,234
Kane Trust	<u>\$373,180</u>
Total Investments & Trusts	\$10,560,372

JAMES V. BROWN LIBRARY

**General Fund
Budget vs. Actual
January - August 2026**

	<u>January - August 2026</u>	<u>2026 Budget</u>	<u>2026 Budget Variance</u>	<u>% of 2026 Budget</u>
Ordinary Income/Expense				
Income				
4100 · State Aid-District	\$525,632	\$525,632	(0)	100.0%
4120 · State Aid-LCLS	\$185,290	\$185,290	-	100.0%
4121 · County Coordination Aid-LCLS	\$197,986	\$197,986	(0)	100.0%
4220 · Local Revenue-School Districts	\$0	\$4,500	(4,500)	0.0%
4230 · Local Government Revenue - Other	\$3,000	\$1,500	1,500	200.0%
4240 · Local Government Revenue - County	\$366,362	\$732,723	(366,362)	50.0%
4300 · Interest Revenue	\$17,213	\$27,000	(9,787)	63.75%
4310 · Bequests (JVB)	\$56,414	\$56,414	0	100.0%
4400 · Self Generated Revenue	\$26,469	\$27,532	(1,063)	96.14%
4410 · Revenues from Fund Drives	\$135,601	\$213,770	(78,169)	63.43%
4420 · Direct Mail	\$19,821	\$27,110	(7,289)	73.11%
4450 · Contracted Services	\$1,500	\$3,000	(1,500)	50.0%
4500 · Contributions, Gifts & Donations	\$55,759	\$78,672	(22,913)	70.88%
4520 · Local Grants	\$103,214	\$104,214	(1,000)	99.04%
4540 · Fees	\$3,964	\$3,558	406	111.42%
4550 · Photocopies	\$6,883	\$7,500	(617)	91.77%
4560 · LCLS Admin Fee Income	\$8,000	\$12,000	(4,000)	66.67%
4567 · LCLS Delivery/Transit Fee	\$4,000	\$6,000	(2,000)	66.67%
4580 · Miscellaneous Revenues	\$3,176	\$4,450	(1,274)	71.38%
6000 · Transfers from Endowment Fund	\$339,784	\$459,576	(119,792)	73.93%
Total Income	<u>2,060,066</u>	<u>2,678,427</u>	<u>(618,361)</u>	<u>76.91%</u>
Gross Profit	2,060,066	2,678,427	(618,361)	76.91%
Expense				
5000 · Salaries & Wages - Library Pers	\$883,060	\$1,421,040	(537,980)	62.14%
50001 · Salary & Wage Reimbursement from LCLS	(\$86,632)	(\$132,489)	45,857	65.39%
5011 · Contra Salary & Wages Expense	\$0	(\$5,000)	5,000	0.0%
5100 · Unemployment Compensation Tax	\$3,986	\$11,655	(7,669)	34.2%
5110 · FICA Taxes ER (SS & Medicare)	\$65,509	\$108,710	(43,201)	60.26%
5150 · EE Benefits - Pension/ER Match	\$29,635	\$51,000	(21,365)	58.11%
5160 · EE Benefits - Insurance	\$59,684	\$103,577	(43,893)	57.62%
5170 · Worker's Compensation	\$2,013	\$4,558	(2,545)	44.17%
5200 · Books - Adult	\$53,925	\$79,000	(25,075)	68.26%
5201 · Reference - Adult	\$21,624	\$22,100	(476)	97.85%

JAMES V. BROWN LIBRARY

**General Fund
Budget vs. Actual
January - August 2026**

	January - August 2026	2026 Budget	2026 Budget Variance	% of 2026 Budget
5220 · Audio Materials - Adult	\$72,623	\$102,661	(30,038)	70.74%
5270 · Online Resources	\$51,085	\$64,680	(13,595)	78.98%
5280 · District Bibliographic Utilities OCLC	\$1,517	\$1,517	(0)	99.99%
5300 · Library Supplies & Collection	\$1,598	\$5,289	(3,691)	30.22%
5310 · Youth Services Expenses	\$28,469	\$43,991	(15,522)	64.71%
5320 · Furniture & Equipment Expense	\$88	\$4,000	(3,912)	2.19%
5330 · Office & Computer Supplies	\$5,588	\$12,000	(6,412)	46.57%
5340 · Technology Hardware	\$8,019	\$20,200	(12,181)	39.7%
5350 · Furniture & Equipment Rental	\$2,842	\$4,285	(1,443)	66.31%
5360 · Maintenance of Equipment	\$0	\$900	(900)	0.0%
5380 · Computer Software	\$5,893	\$5,400	493	109.12%
5400 · Training	\$25,820	\$37,331	(11,511)	69.17%
5410 · Insurance	\$26,621	\$42,123	(15,502)	63.2%
5420 · Buildings and Grounds	\$34,031	\$67,308	(33,277)	50.56%
5430 · Utilities	\$61,434	\$92,600	(31,166)	66.34%
5440 · Postage & Freight	\$17,398	\$22,299	(4,901)	78.02%
5450 · Printing	\$3,151	\$5,850	(2,699)	53.87%
5452 · Grant-Expense Local	\$855	\$976	(121)	87.6%
5460 · Telephone & Other Telecommunications	\$5,323	\$9,775	(4,452)	54.45%
5470 · Public Awareness	\$7,004	\$11,935	(4,931)	58.68%
5480 · Travel	\$3,155	\$6,103	(2,948)	51.7%
5490 · Accounting	\$4,315	\$21,210	(16,895)	20.34%
5520 · Vehicle Repair & Maintenance	\$5,540	\$12,500	(6,960)	44.32%
5530 · Miscellaneous Operating Expense	\$24,257	\$44,603	(20,346)	54.38%
5540 · Contracted Services & Consulting	\$47,930	\$76,130	(28,200)	62.96%
5544 · Legal Fees	\$83	\$4,500	(4,418)	1.83%
5551 · Costs of Raising Money	\$43,152	\$60,953	(17,801)	70.8%
5570 · Gas	\$9,556	\$18,500	(8,944)	51.65%
5580 · Summer Learning	\$7,569	\$8,987	(1,418)	84.22%
6011 · Transfer to Capital Improvement	\$177,464	\$177,464	(0)	100.0%
6012 · Transfers to Endowment Fund	\$28,207	\$28,207	-	100.0%
Total Expense	1,743,389	2,678,427	(935,038)	65.09%
Net Ordinary Income	316,678	-	316,678	

CHIEF EXECUTIVE OFFICER & DIRECTOR'S REPORT

September 2026

Looking Ahead

For **Library Card Sign-Up Month in September**, we are partnering with several local businesses to offer discounts and other promotions to library card holders throughout the month. Participating locations include Mulberry Moose, Sweetspire Coffee, Tria Prima, Rosko's Brewhouse, Little League Museum, Clyde Peeling's Reptiland, Miles Welby, Sawhorse Cafe, and Buzzsaw Coffee. Thank you to Mayor Slaughter for using his billboard to spread the word!

Planning for the **donor event** is underway; mark your calendars for November 11 at DiSalvo's!

The **garden** will close on October 1; thank you to Keith Bauer for keeping the space well-tended all summer long!

Personnel & HR

Offers have been accepted for the Public Service Coordinator and Development, Marketing, and PR Director positions; they both start on September 28.

Facilities & Fleet

The facilities staff completed 72 work orders in August.

Organizational

Amy Resh and Kristin Caringi attended the Insurance Renewal meeting on August 27, and Resh attended the Friends of the James V. Brown Library board meeting on September 1. Resh is attending the Pennsylvania Association of Non-Profit Organizations Conference in State College on September 23 & 24. The conference focuses on governance best practices, AI in administration, and communication effectiveness.

Public Services

In August, the Public Services team advanced several key operational goals to strengthen the patron experience and prepare the department for upcoming systems changes.

Staff enhanced collection access and catalog accuracy through post-inventory reviews of the Large Type, Reference, and Adult Nonfiction 100s collections. Corrections to Polaris records, referrals to Technical Services, shelf reading, volunteer shelving checks, and stack maintenance improved discoverability while supporting preparation for the library's transition away from Polaris.

On the floor, staff delivered exceptional service by connecting patrons with LAMP and Libby, locating alternative copies of requested materials, and curating timely topical displays that generated strong circulation. These efforts expanded access to library resources while providing responsive, personalized reader support.

Finally, departmental administration and volunteer coordination improved through the inaugural Volunteer Vibes newsletter for approximately 20 volunteers, a new self-assessment for computer-help volunteers, continued weekly staff communications, and attentive floor coverage that supported a safe, welcoming environment for families.

The final collection of Local History items from the Board-approved deaccession plan has been delivered to the Tabor Museum and the LCGS. Thank you to Andrew Henley for boxing up the collection and Bill Ruffing for transporting the boxes!

Collection, IT & Technical Services

Doug Harkness has completed 44 work orders since the August Board meeting. Harkness is waiting on the new computers as part of the scheduled IT refresh cycle, as they are nearing the end of their life.

Marci Hubler continues her collection analysis, focusing on the religion and philosophy sections. Wendy Durant loaded 26 bibliographic vendor record files containing 443 records and did copy cataloging for 64 items. She added item records into Polaris and physically processed 248 items: 151 books, 7 video games, 11 magazines, and 79 audiovisual items. She also received 646 new items and added 46 new e-books to the digital collection. Patti Eichensehr added item records into Polaris and physically processed 296 items: 282 books, 7 magazines, 2 video games, and 5 audiovisual items. She received 278 new items and repaired 22 damaged items. Chris Harris processed 106 interlibrary loan requests (borrowing 14 and lending 92 items), processed and shipped 106 items to borrowers, and returned 97 items to lending libraries. He also registered two new Books by Mail patrons.

Programming & Youth Services

In August, the Programming Department facilitated 57 program sessions, including in-house and offsite programs, tours, and partner events.

The Programming Department partnered with the National Alliance on Mental Illness (NAMI) to offer a mental health awareness program in August and will continue the partnership with an additional program in September. Programming Director Nicole Rader and Assistant Director Andrew Henley attended the Lycoming College Involvement Fair to promote library cards and programs to students. Rader also facilitated two tours for Lycoming College freshmen on August 14.

The Department launched biweekly Dungeons & Dragons groups: one for adults and another for tweens and teens. Both groups have had strong attendance and positive feedback. The Library hosted a tie-dye party for children in grades K–2, with approximately 30 participants. Children had the opportunity to tie-dye shirts and pillowcases.

Other programs include a plant fossils program at Rider Park on September 12. The Tria Prima will present a program on herbal immunity in preparation for the upcoming cold and flu season. The Library will also offer “Branching Out,” an educational environmental program series taking place this fall in partnership with local organizations, including the Pennsylvania Game Commission and the Lycoming Audubon Society.

Collection assessment for Youth Services is ongoing. Rader continues to serve as the Library's representative at Kiwanis. Through this partnership, the Library is coordinating the donation of leftover books from the Summer Learning Program to the Kiwanis Little Free Library at Cochran Elementary to increase literacy opportunities.

Development, Marketing, & Public Relations

The Library Gala was on Thursday, September 10, at the Williamsport Country Club, featuring author Bruce Holsinger to a sold-out audience. Thank you to everyone who attended, and a special thank you to the Gala Committee for creating an exceptional experience for our community to raise funds for the Library.

Baseball History Conference

Summary

The James V. Brown Library, in partnership with the Society for American Baseball Research (SABR), will host a baseball history conference bringing together researchers, historians, authors, fans, and community members to explore the people, teams, events, and stories that have shaped the game. Through presentations, panel discussions, and networking opportunities, the conference will encourage historical research, preserve baseball's cultural legacy, and connect individuals through a shared interest in America's pastime.

In addition to advancing the Library's educational and community-building mission, the conference will generate supplemental revenue through registration fees, sponsorships, vendor participation, and related fundraising opportunities. The partnership with SABR will expand the event's reach and credibility while positioning the James V. Brown Library as a regional destination for research, lifelong learning, and cultural programming.

This conference was organized in efforts and abilities of connecting with our elected officials in a supportive and collaborative manner. Realizing the interests of our elected officials: nostalgia, Americana, double-the-dollar, and tourism, we believe that this collaboration supports all of our interests.

It is the intention to have the conference to be a two-day conference, allowing for tourism hotel tax to be a revenue stream for the community.

If we are partnering with the local colleges, we believe that an appropriate timing may be the end of May or the beginning of June.

Projected Financial Result

<u>Summary</u>	<u>Amount</u>
Total gross revenue	\$47,700
Total expenses	(\$17,181)
Projected net revenue for the Library	\$30,519



North Central Library District
James V. Brown Library
District Library Center Resolution
DRAFT

WHEREAS, in accordance with Pennsylvania Statute Title 24 § 9314, a local library shall be designated by the State Librarian to serve as a District Library Center; and

WHEREAS, James V. Brown Library has been designated the District Library Center for the North Central Library District; and

WHEREAS, James V. Brown Library, in its capacity as the District Library Center, agrees to meet or surpass the minimum standards set forth in the regulations outlined in Pennsylvania Code Title 22 § 141.22. District Library Centers; and

WHEREAS, in accordance with regulations, there shall be an advisory council to the District Library Center to review the district budget and help develop the district plans, policies, services, and programs; and

WHEREAS, the advisory council shall consist of a librarian and a trustee, and membership shall not be less than 9 members, one of whom must be from the district center board, and shall include at least 30% trustees and at least 30% librarians; and

WHEREAS, the District Library Center shall have the option to develop a plan of membership for the advisory council;

NOW THEREFORE, BE IT RESOLVED, to remain in compliance with the Statutes and Regulations designated for District Library Centers, the James V. Brown Library Board of Trustees, as the District Library Center, resolves that the advisory council shall include:

- a. One member of the James V. Brown Board of Trustees.
- b. Each North Central Library District member library applying for state aid shall have membership with one designated seat on the advisory council.
- c. Local member library Trustees shall make up 30% of the advisory council membership and will be appointed on a rotation basis between member libraries.

Advisory Council Membership Detail:

Each library applying for state aid shall have one representative, with an additional rotation schedule of Trustee representatives to maintain the required 30% membership.

District Library Center Representatives:

1. District Library Center, James V. Brown Library Trustee
2. District Administrator, James V. Brown Library, Chief Executive Officer & Director, and Lycoming County Library System Administrator
3. District Consultant
4. Youth District Consultant

Member Library Representatives:

5. Potter-Tioga Library System
6. Library System for Bradford County
7. Union County Library System
8. Annie Halenbake Ross Library, Clinton County
9. Bloomsburg Public Library, Columbia County
10. Columbia County Traveling Library, Columbia County
11. McBride Memorial Library, Columbia County
12. Thomas Beaver Free Library, Montour County
13. Degenstein Community Library, Northumberland County
14. Milton Public Library, Northumberland County
15. Montgomery House Library, Northumberland County
16. Priestley Forsyth Memorial Library, Northumberland County
17. Snyder County Libraries
18. Sullivan County Library

Four (4) Trustee Representatives with rotating appointment responsibility between member libraries. Trustees may serve two-year terms on the advisory council.

Supporting Documentation[Title 24 § 9314. District library centers.](#)

a) Designation.--With the approval of the advisory council, the State Librarian shall designate up to 30 libraries throughout this Commonwealth as district library centers which may include:

- (1) any local library;
- (2) any State college library;

(3) the Pennsylvania State University Library; or
(4) any privately supported college or university library which agrees to serve as a district library center.

(b) Powers and duties.--A district library center may:

(1) Coordinate the services of local libraries within the district library center system by contracting with a municipality or board of trustees or managers of a local library to become part of the system.

(2) Provide direct library service without charge to all residents of the district. (3)

Provide supplementary library services to all local libraries within the district. (4)

Exchange or provide services with other district library centers or contract for the provision of library services with other district library centers.

[Title 22 § 141.22. District library centers.](#) (Excerpt on Governance below; link for full Code Regulations)

(a) General. In approving or disapproving plans for the use of State funds for district library center service, decisions of the State Librarian shall be determined by whether or not the library meets or surpasses the minimum standards set forth in subsections (b)—(f) or whether or not the plan leads toward achievement of them.

(b) Structure and government. The structure and government of a district library center shall be as follows:

(1) A district library center is a library designated as such by the State Librarian and the Governor's Advisory Council on Library Development and which shall receive State aid for the purpose of making resources and services available without charge to all the residents and the taxpayers of its district as specified by section 211 of The Library Code (24 P.S. § 4211).

(2) The library must meet or exceed minimum standards as a local library or a library system and fully qualify for State aid for its direct service area. (3) There shall be an advisory council to the district center to review the district budget and help develop the district plans, policies, services, and programs. It shall consist of a librarian and trustee from each library in the district, except that districts shall have the option to develop a plan of rotation of local library representation if membership is representative of the various sized local libraries in the district and the various parts of the district, and if local libraries designate their own representative in turn. In such cases, membership shall not be less than 9 members, one of whom must be from the district center board, and shall include at least 30% trustees and at least 30% librarians. It shall meet at least three times a year.