

James V. Brown Board Meeting Minutes
Thursday, March 19th at 12:00 PM
In-person and Zoom

Trustees Present: Brette Confair, President; Rev. Kyle D. Murphy, Vice President; Rick Mirabito, Secretary; Dr. Brooke Beiter, John Confer, Mayor Derek Slaughter

Trustees Present Virtually: Marshall Welch III, Treasurer

Trustees Absent: Dr. Timothy Bowers, Gloria Greevy

Trustee Emeriti Absent: Thomas Burkholder, Trisha Gibbons Marty

Guests Present: Tom Zimmerman, Friends of the James V. Brown Library

Guests Present Virtually: Pat Crossley, Williamsport Sun-Gazette

Library Staff Present: Amy Resh, Chief Executive Officer & Director; Kristin Caringi, Chief Financial Officer/Chief Operations Officer; Savannah Lorson, Development, Marketing and Public Relations Director; Nicole Rader, Programming and Youth Services Director; Nina Riggie, Executive Assistant to the CEO

The meeting was called to order by President Brette Confair at 12:00 PM.

Mission Moment: On February 28, over 40 patrons participated in Beginner's Genealogy: Finding the Roots of your Family Tree in Lycoming County, led by Helen Yaos of the Lycoming County Genealogical Society. Participants learned how to use the library resources POWER Library and digital archives.

Minutes: Rick Mirabito motioned to approve the February 2026 minutes. John Confer seconded the motion. All in favor. Motion carried.

Committee Reports:

- Development Committee – John Confer
 - The Development Committee has suggested a sister event to the Gala, bringing in a business or motivational speaker.
 - The Development Committee encourages trustees to make a financial commitment to the library to report 100% trustee participation.
 - All trustees are encouraged to advocate for the Library, use Library resources, and attend programs and events.
 - In 2025, there was 67% trustee financial participation.
- Finance Committee – Kristin Caringi
 - Kristin Caringi emailed the Finance Committee regarding a bequest from Anni Apelian.
 - The Finance Committee recommends splitting the bequest between Merrill Lynch and the Capital Improvement Fund.
 - Brooke Beiter motioned to deposit \$28,207 into Merrill Lynch and \$28,207.05 into the unrestricted Capital Improvement Fund. Mayor Derek Slaughter seconded the motion. All in favor. Motion carried.

Treasurer's Report - CFO/COO – Kristin Caringi

Highlights:

- Kristin Caringi presented the February 2026 financial statements.
- Expenses are on track.
- John Confer motioned to approve the treasurer's report. Rev. Kyle Murphy seconded the motion. All in favor. Motion carried.

Chief Executive Officer & Director's Report – Amy Resh

Highlights:

- Amy Resh presented the March Chief Executive Officer & Director's report.

- Sips & Stories with the Friends of the James V. Brown Library will take place on May 16.
- Boots, Brews, and BBQ will take place on July 23rd at Herman & Luthers.
- The Library Gala with in-person author Bruce Holsinger takes place on September 10.
- Tracy Carey – North Central Library District, District Consultant
 - The North Central Library District is reviewing the structure of the District Advisory Council, along with a review of the bylaws.
 - The District has distributed a survey to assess technology support needs.
 - Tracy Carey is working with Marci Hubler to streamline district Interlibrary Loan services.

Old Business

- Logo Revisions
 - Kyle Murphy motioned to approve the new logo with the preferred color way being the blue dominant with green, with the flexibility for staff to adjust as needed. Mayor Derek Slaughter seconded the motion. All in favor. Motion carried.

New Business

- None

Friends of the James V. Brown Library Report – Tom Zimmerman, President

- The Friends have secure liability insurance through the Hartmann Agency.
- Library staff cleaned and buffed the floors in the bookstore.
- The Friends Book Review of Bruce Holsinger's Culpability is taking place on April 3.
- The Spring book sale is happening April 24 & 25 at Christ Episcopal Church.
- Volunteer Appreciation is scheduled for April 29th in the Lowry Room.

Announcements:

- None

Adjournment

- Rick Mirabito motioned to adjourn the meeting. John Confer seconded the motion. All in favor. Motion carried.
- Brette Confair adjourned the public meeting at 12:43 PM.

An executive session followed the public meeting.

Meeting dates for 2026: April 16, May 21, June 18, July 16, August 20, September 17, October 15, November 12, December 17

Minutes recorded and respectfully submitted by Nina Riggle.