

James V. Brown Board Meeting Minutes
Thursday, February 19th at 12:00 PM
In-person and Zoom

Trustees Present: Brette Confair, President; Rev. Kyle D. Murphy, Vice President; Rick Mirabito, Secretary; Dr. Brooke Beiter, Gloria Greevy

Trustees Present Virtually: John Confer

Trustees Absent: Marshall Welch III, Treasurer; Dr. Timothy Bowers, Mayor Derek Slaughter

Trustee Emeriti Absent: Thomas Burkholder, Trisha Gibbons Marty

Guests Present Virtually: Pat Crossley, Williamsport Sun-Gazette

Library Staff Present: Amy Resh, Chief Executive Officer & Director; Kristin Caringi, Chief Financial Officer/Chief Operations Officer; Robbin Degeratu, Assistant Director; Marci Hubler, Collections and Technical Services Director; Savannah Lorson, Development, Marketing and Public Relations Director; Jamie Mahoney, Graphic Artist; Nicole Rader, Programming and Youth Services Director; Nina Riggle, Executive Assistant to the CEO

The meeting was called to order by President Brette Confair at 11:59 AM.

Mission Moment: Dream Week Storytime was hosted with STEP in honor of Dr. Martin Luther King Jr. Day. This year, the Teen Advisory Group volunteers worked with Sheila Howarth to facilitate activity stations and a read-aloud story time for 25 patrons.

Minutes: Rev. Kyle Murphy motioned to approve the January 2026 minutes. John Confer seconded the motion. All in favor. Motion carried.

Committee Reports:

- Facilities Committee – Kristin Caringi
 - The Facilities Committee recommends that the board vote to support the technology center moving forward and to approve the quote from Larson Design Group of \$35,000 for structural engineering and architecture.
 - There was a discussion about the technology center project and the work that will be done by Larson Design Group.
 - Rick Mirabito motioned to approve Larson Design Group to complete the structural engineering and architectural drawings. Rev. Kyle Murphy seconded the motion. All in favor. Motion carried.
 - Rev. Kyle Murphy motioned to move \$35,000 from Merrill Lynch to pay Larson Design Group. Rick Mirabito seconded the motion. All in favor. Motion carried.

Treasurer's Report - CFO/COO – Kristin Caringi

Highlights:

- Kristin Caringi presented the January 2026 financial statements.
- Rev. Kyle Murphy motioned to approve the treasurer's report. John Confer seconded the motion. All in favor. Motion carried.

Chief Executive Officer & Director's Report – Amy Resh

Highlights:

- Amy Resh presented the February CEO & Director's report.
- The gumball tree near the Fourth Street entrance will be removed. The tree removal services have been donated by Dincher and Dincher Tree Surgeons.
- Resh shared that 65% of district library centers in Pennsylvania applied for waivers in 2026.
- There was a discussion about book challenges and self-checkout. There is one self-checkout machine in the children's area. A grant has been received for a second self-checkout machine, to be located in the fourth-floor fiction area. Installation is expected early next month.
- "Booked for Laughs" has sold 50 tickets; the maximum capacity is 225.

- There was a discussion about the need to replace the Assistant Director.

Old Business

- None

New Business

- Logo Rebrand Presentation – Savannah Lorson & Jamie Mahoney
 - Amy Resh introduced the Logo Rebrand Presentation with background information.
 - Jamie Mahoney presented the Logo Rebrand concepts.
 - Savannah Lorson presented phases of the Logo Rebrand rollout.
 - There was a discussion about the two logos presented, including suggestions and adjustments by trustees.
 - Adjustments will be made and brought back to the Board at the March meeting for review.
- Potential Closure Date
 - Amy Resh presented data about foot traffic in the Library around Easter Monday.
 - Rick Mirabito motioned to approve closing the Library on Easter Monday, April 6, 2026. Dr. Brooke Beiter seconded. All in favor. Motion passed.
- November Board Meeting Date
 - Amy Resh requested to move the November board meeting to a week earlier due to conference scheduling.
 - Rick Mirabito motioned to move the November meeting to November 12th, 2026. Rev. Kyle Murphy seconded the motion. All in favor. Motion carried.

Lycoming County Library System Board Report – Amy Resh

- Amy Resh shared the new slate of officers for the Lycoming County Library System
 - President – Ben Brigandi, Member at Large
 - Vice President – Christie Foresman, Hughesville Area Public Library
 - Treasurer – Dennis Correll, Dr. W.B. Konkle Memorial Library
 - Secretary – Diane Schneck, Muncy Public Library
- The Lycoming County Commissioners approved the appointment of Mike Bender, representative of Montgomery Area Public Library, to the System Board on February 19, 2026.

Friends of the James V. Brown Library Report – Amy Resh for Tom Zimmerman, President

- Committees are working with Library staff to publicize Library and Friends' services.
- The Friends received a large donation from a longstanding member.
- They are soliciting liability insurance quotes to cover the bookstore and book sales.

Announcements:

- None

Adjournment

- Rev. Kyle Murphy motioned to adjourn the meeting. Dr. Brooke Beiter seconded the motion. All in favor. Motion carried.
- Brette Confair adjourned the public meeting at 1:06 PM.

An executive session followed the public meeting.

Meeting dates for 2026: March 19, April 16, May 21, June 18, July 16, August 20, September 17, October 15, November 12, December 17

Minutes recorded and respectfully submitted by Nina Riggle.