

James V. Brown Board Meeting Minutes
Thursday, May 21st at 12:00 PM
In-Person and Zoom

Trustees Present: Brette Confair, President; Rev. Kyle D. Murphy, Vice President; Rick Mirabito, Secretary; John Confer; Mayor Derek Slaughter; Dr. Timothy Bowers

Trustees Present Virtually: Dr. Brooke Beiter

Trustees Absent: Marshall Welch III, Treasurer

Trustees Emeriti Present: Gloria Greevy

Trustee Emeriti Absent: Thomas Burkholder; Trisha Gibbons Marty

Guests Present: Tom Zimmerman, Friends of the James V. Brown Library, Charles "Skip" Greevy

Library Staff Present: Amy Resh, Chief Executive Officer & Director; Kristin Caringi, Chief Financial Officer/Chief Operations Officer; Andrew Henley, Assistant Director; Nicole Rader, Programming and Youth Services Director; Marci Hubler, Collections & Technical Services Director

The meeting was called to order by President Brette Confair at 12:00 PM.

At the start of the meeting, President Confair recognized Gloria Greevy for her dedication and years of service. Greevy was presented with roses and a plaque and was received with an impactful narrative of her experience while on the board. Greevy will transition to emerita status.

Employee Spotlight: Wendy Durant, the Technical and Digital Services Professional, has been working at the library since 2024. It was recognized that she leads digital selections on Overdrive.

Minutes: Confer motioned to approve the April 2026 minutes. Mirabito seconded the motion. All in favor. Motion carried.

Committee Reports:

- None

Treasurer's Report - CFO/COO - Kristin Caringi

Highlights:

- Kristin Caringi presented the April 2026 financial statements, including the subsets within the Capital Improvement Fund, including the Technology Center Fund.
- Caringi reported that we received the first County payment in the amount of \$183,181.00.
- Murphy motioned to file the Treasurer's report for audit. Slaughter seconded the motion. All in favor. Motion carried.

Chief Executive Officer & Director's Report - Amy Resh

Highlights:

- Amy Resh presented the May Chief Executive Officer & Director's report.
- Boots & Brews will occur on July 23, 2026, at Herman & Luthers. Confirmed sponsorships of \$7,500.00.
- The Library Gala will occur on September 10, 2026, at the Williamsport Country Club. Resh recognized the dedication of the Friends of James V. Brown Library for covering the costs of the author, Bruce Holsinger. The save-the-dates have been mailed out.
- The Summer Learning sponsorship was successful, with \$29,175.00 in total sponsorships. Corporate sponsorships included the M&T Charitable Foundation, PNC Foundation, EQT Corporation, Seneca Resources, Wegmans, and Marshall Parker & Weber, LLC.
- Resh recognized Lycoming College for the donation of mulch for landscaping at the library.
- A conversation occurred regarding legislation related to passport services.
- Resh recognized Doug Harkness for his efforts in installing the internet equipment.
- The City of Williamsport issued a letter to FCFP on behalf of the James V. Brown Library explaining the delay in installing the bilingual Book Walk at Young's Woods Park. Project to be completed in late summer, 2026.

Summer Learning Presentation - Nicole Rader

Highlights:

- Nicole Rader presented the Summer Learning Program revolving around the "Unearth a Story" theme. The kick-off was announced for June 13, 2026, from 10:00 AM-1:00 PM. Local organizations and individuals will be assisting by showcasing their services. The finale will take place on August 8, 2026, at 10:00 AM with a presentation by paleontologists, Mike and Roberta Straka.
- Passports were printed by Labels By Pulizzi, enabling individuals to participate in library activities. Mirabito commended the staff on their design and inventiveness.
- Rader's proposal was selected for presentation at the October Pennsylvania Library Association Conference.
- Mirabito recommended that Board members attend the next Lycoming County Commissioners Meeting to keep them informed about the organizations and companies involved in Summer Learning.

Old Business

- Summer Board Meetings
 - Mirabito motioned to hold a meeting in June, cancel July, and hold a meeting in August. Slaughter seconded the motion. All in favor. Motion carried.

New Business

- Advocacy Sheet
 - Resh presented a board advocacy one-pager, which was created at the request of the Lycoming County Library System. It was explained that each library will have these one-pagers and will roll up information to a System-level impact.

Friends of the James V. Brown Library Report - Tom Zimmerman, President

- Successful book sale at Christ Episcopal Church. Earned around \$5,000.00. Acquired around twenty (20) new members.
- The Friends of the James V. Brown Library congratulated the staff of the James V. Brown Library for the Volunteer Appreciation event, which had ~60 attendees.
- Sips & Stories, which was supported by the Friends of the Library, was a great success. Thanks and praise to the library staff.
- Approved \$20,000.00 contribution towards Hoopla for first and second quarter gifts to support Library service.
- Volunteers will be provided for the Summer Learning Kick-Off on June 13, 2026.
- The next Board Meeting will take place on June 2, 2026.

Announcements:

- Andrew Henley was introduced as the new Assistant Director of the James V. Brown Library.

Motion was made to adjourn by Mirabito for an Executive Session. Seconded by Murphy. All in favor. Motion carried.

The Executive Session adjourned, and the Board of Trustees reconvened.

Confair suggested that the Board will need to select a replacement for Greevy. Murphy recommended that we seek out a new lifelong member from the community. Mirabito agreed with this approach. Confair suggested that we utilize this within a press release about Greevy's elevation to Trustee Emerita.

Motion was made to adjourn by Murphy. Seconded by Mirabito. Motion carried.

Minutes respectfully submitted by Andrew Henley.