

James V. Brown Board Meeting Minutes
Thursday, July 20th at 12:00 pm
In-person and zoom

Present: Kristin Caringi, Brette Confair, John Confer, Trisha Marty, Karen Confer, Rick Mirabito, Kyle Murphy(zoom), Gloria Greevy, Mayor Derek Slaughter, Marshall Welch III (zoom), Amy Resh

Absent: Dr Tim Bowers, Tom Burkholder

Guests: Pat Crossley (zoom)

The meeting was called to order by President John Confer at 12:01 p.m.

Mission Moment: Dan Walz (bookmobile) has started to visit mobile home parks. He is receiving very positive reviews from patrons at these stops.

Public Comments: No public attending

Minutes: Derek made a motion to approve the June 2023 minutes. Seconded by Brette. All in favor. Motion carried.

CFO/COO – Kristin

Financial Reports highlights:

- Second payment from the county was received
- \$3,750 received in memory of Bill Nichols

Rick made a motion to approve the financial reports. Seconded by Trisha. All in favor. Motion carried.

Correspondence: no correspondence

Executive Director – Amy Resh

- Complete report is attached. Highlights included:
- Silvertip still investigating a leak of refrigerant in the AC system in the Welch wing
- Two HVAC companies will be providing quotes for the ARPA grant submission
- Amy is reviewing all library policies and procedures to ensure that they are meeting current best practices.
- Kristin is gathering documents for 2022 - tax return
- Job has been posted for Executive Assistant and additional PSA positions
- Book's Bus collections continue to arrive
- The Own-a-Day renewal mailing will be sent in August
- Board headshots will be taken at the September board meeting
- Dana is overseeing the programming staff while Nicole is on parental leave.

Committee Reports:

- Finance Committee recommended changes for the mid-year budget revision. This includes the increase of payments from the county, and an increase in passport sales on the income side and an increase in salaries due to additional positions, increase of security hours, and additional public relations funds on the expense side.

Marshall made a motion to accept the recommendations. Second by Trisha. All in favor. Motion passed

Old Business:

- No old business

New Business:

- Request to close the library at 1:00 pm on August 14th and August 25th due to Little League World Series activities.
 - Rick made a motion to accept the recommendation. Second by Trisha. All in favor. Motion carried.
- Volunteers needed to serve on the Long-Range Plan and Bylaws review committee
 - Tim, Marshall, Brette, and John
- Board resolution – Waiver of standards for the reporting year 2022- verbiage and form are attached.
 - All in favor. Approved

Good of the Order

- There will be no August meeting of the board.

The public meeting was adjourned at 12:35 pm by John Confer, followed by an executive session.

Next meeting: The next meeting is scheduled for September 21st at 12:00 pm in person in the Lowry room.

Minutes recorded and respectfully submitted by Karen Confer.