

James V Brown Board Meeting Minutes  
Thursday March 17, 2022 at 12:00 pm  
Virtual

**Present:** Barbara McGary, Dana Brigandi, Kristin Caringi, John Confer, Trisha Marty, Dr Bowers, Kyle Murphy, Gloria Greevy, Brette Confair, Rick Mirabito, Tom Burkholder, Marshall Welch III, Shelby Weber (for Greg Thomas)

**Absent:** Mayor Slaughter

**Guests:** Pat Crossley-Sun Gazette

Meeting was called to order by President John Confer at 12:01 pm

**Minutes:** Trisha made a motion to approve the February 2022 minutes. Seconded by Tim. All in favor. Motion carried.

**Financial Reports:** Kristin reported the financials. The balance in the general fund as of February 28th was \$1,292,960. We received state aid in the amount of \$458,639.99. We received additional funds from the Dickerman estate in the amount of \$22,873.65. We also received \$10,000 grant from the American Rescue Plan-Humanities. There was one new vendor. Williamsport Crosscutters.

Gloria made a motion to approve the financial report and new vendors. Seconded by Trisha. All in favor. Motion carried.

**Director's Report:**

Barbara provided updates in the following areas:

- The Legislative Committee is reaching out to representatives in March and April to discuss the state proposed budget for public libraries. Barbara will be connecting with Jeff Wheeland who is our local representative. The committee is requesting \$11.28 million.
- We are currently working on compiling the information for the Annual Report to the state.
- We continue to work on securing funds through the American Rescue Plan. We are waiting on the state application to be released. We will be asking for additions to our electronic resources districtwide and needed physical collections for all of Lycoming County Library System. We have submitted our intent to apply to the Lycoming County ARPF which will include requests for computer upgrades and LED lighting replacement.
- Archivist, Jackie Esposito has almost completed the inventory of the PA history room. The next step is to meet with local historians.
- Barbara will be sending out a doodle poll to see what week over the summer that all the board members will be available for a four-hour board orientation training.
- The staff had the opportunity to attend the YWCA Women's Empowerment Conference in Jersey Shore on March 9<sup>th</sup>. It was a great opportunity to learn and connect with staff.
- Barbara spoke at the luncheon meeting of the Lycoming Chapter of the Daughters of the American Revolution on March 8<sup>th</sup>.

**Development:**

- Raise the Region was held on March 9<sup>th</sup> and 10<sup>th</sup> with the library raising \$9,925. This does not include the stretch dollars.
- We received our first EITC gift for the year from Truist.
- The FCFP marketing grant is going well. We now have a 30 second TV/streaming ad which will run on Comcast. We are also taking out an ad in the Crosscutters Grand Slam Summer Program.
- We will be mailing the summer learning solicitation out this month. The goal this year for donors and sponsors is \$29,000.
- The author gala will be streamed this year. This will be done as a donation from Nick Caringi to the library.

- A local donor has provided a \$5,000 gift for enhancements to the children's area as part of our recertification of the Family Place.

### **Adoption of Internal Organizational Values**

Barbara shared the library's Organizational Culture Shared Values statement with the board and asked them to review it. This document will be used for engagement with staff and recruitment so that potential employees will know the values of our organization.

Marshall made a motion to accept the value statement. Second by Rick. All approved. Motion passed.

### **Future meetings:**

John polled the board to see if they wanted to meet in person or continue to meet by zoom. The board discussed doing a combination of both. The April meeting will be in person in the Lowry Room. They will discuss a future meeting schedule at that point.

### **Friends:**

Shelby Weber reported for Greg

- The Friends will have another book review in June
- They have currently raised over \$18,000 in Friends memberships
- The spring book sale will be April 21-23 at Christ Episcopal Church
- They are currently bringing in around \$1,000 each month at the book store.

### **Spotlight: Family Place and Youth Services**

Dana reviewed the plans to update the Family Place corner of the children's wing. These updates are possible because of a local donation. Purchases will include a new kitchen set, a writing station, new items for the train table and a Duplo station.

The youth department will also be taking part in an Empathy Book Club. The library will be partnered with a school in Philadelphia to take part in a three-month book club. This is an excellent opportunity to engage with our local home school population. This is made possible the First Book Marketplace.

Dana also shared the 30 second video that will be airing on Comcast as part of the FCFP grant.

### **Good of the Order:**

**Next meeting:** The next meeting is scheduled for April 21st at 12:00pm in the Lowry Room.

Meeting was adjourned at 12:42pm

*Minutes recorded and respectfully submitted by Karen Confer*