

James V Brown Board Meeting Minutes  
Thursday January 20, 2022 at 12:00 pm  
Virtual

**Present:** Barbara McGary, Dana Brigandi, Kristin Caringi, John Confer, Trisha Marty, Dr Bowers, Kyle Murphy, Gloria Greevy, Brette Confair, Rick Mirabito.

**Absent:** Marshall Welch III, Tom Burkholder, Greg Thomas, Mayor Slaughter

**Guests:** Pat Crossley-Sun Gazette, Alyssa Black-Leadership Lycoming

Meeting was called to order by President John Confer at 12:00 pm

John welcomed Alyssa Black to the meeting.

**Minutes:** Trisha made a motion to approve the December 2021 minutes. Seconded by Gloria. All in favor. Motion carried.

**Financial Reports:** Kristin reported the financials. The balance in the general fund as of December 31st was \$1,112,433. We received the final county aid payment and the yearly donation from the Kane Trust. The amount received from the Kane Trust was 5% which is higher than normal. Kristin reminded the board that we are in the process of moving the Kane Trust from Muncy Bank and Trust to Woodlands Bank. We also received \$2,000 from Weis for EITC. There were two grants deferred into 2022: The FCFP grant for \$45,760 and the Friends grant for \$13,204. There were two new vendors. Marshall Dennehey Warner Colman and Goggin PC and Chartwell Speakers.

Rick made a motion to approve the financial report and new vendors. Seconded by Trisha. All in favor. Motion carried.

**Director's Report:**

Barbara provided an abbreviated report during the meeting. She submitted a written comprehensive report to inform the board of all the vision and focus area goals for 2022. The abbreviated report included the following:

- She is meeting with each staff member to review the 2022 goals of the library and to show them the plans for updating the roof of the Welch wing.
- A meeting was held with LDV who is the vendor for the new bookmobiles. They have provided a time line and we can expect to have our new vehicles by the end of 2022.
- Barbara plans to meet with community leaders during the year to identify ways that we can work together to make Williamsport and Lycoming County a place where people choose to live, work and raise families. If any board member has the name of someone that Barbara should meet with, please let her know.
- Research will be done to prepare for the capital campaign to create a new event venue on the rooftop of the Welch Children's Wing.
- We are applying for the American Rescue Plan Funding that is available through the federal IMLS funding.

- National Library week is April 3<sup>rd</sup> thru April 9<sup>th</sup>. Barbara would like to take the opportunity to meet with the board that week for approximately 4 hours to review the history of the library, how we operate, and our goals and plans.

**Development:**

- Dana reported that it was a very successful year for our fund drives. We raised \$141,299.68 which included the annual fund, Raise the Region, Giving Tuesday and Library Champions.
- This year's Raise the Region will be held on March 9<sup>th</sup> and 10<sup>th</sup>. Our goal is \$15,000.
- Letters have been sent to organizations that participate in the EITC program.
- We are sending thank you letters that include a photo to our donors this year to help them see the impact of their donations.
- The author for the 2022 gala will be Elin Hildebrand.
- Everyone should start seeing ads and billboard as a result of the FCFP marketing grant. We will be encouraging community members to get library cards. Saturday February 5<sup>th</sup> will be "Take your Child to the Library" day.

**Committee Reports:**

John advised that copies of the 2022 committee appointments were distributed to the board along with explanations of committee responsibilities.

**Friends:**

No report

**Next meeting:** The next meeting is scheduled for February 17<sup>th</sup> at 12:00pm.

John mentioned that in March the plan is to go back to in-person meetings. These meetings will also have a virtual component for those that cannot attend in person.

Meeting was adjourned at 12:23

*Minutes recorded and respectfully submitted by Karen Confer*