

James V Brown Board Meeting Minutes  
Thursday February 17, 2022 at 12:00 pm  
Virtual

**Present:** Barbara McGary, Dana Brigandi, Kristin Caringi, John Confer, Trisha Marty, Dr Bowers, Kyle Murphy, Gloria Greevy, Brette Confair, Rick Mirabito, Tom Burkholder

**Absent:** Marshall Welch III, Greg Thomas, Mayor Slaughter

**Guests:** Pat Crossley-Sun Gazette, Audriana Empet-Leadership Lycoming, Toby Schwartzman

Meeting was called to order by President John Confer at 12:00 pm

John welcomed Audriana Empet to the meeting.

**Minutes:** Trisha made a motion to approve the January 2022 minutes. Seconded by Rick. All in favor. Motion carried.

**Financial Reports:** Kristin reported the financials. The balance in the general fund as of January 31st was \$978,874. We received FCFP grants in the amount of \$16,558. We also received the annual bequest from the Grays Run Club LLC (Albert Wenrick Trust). There were two new vendors. Becky Spratford and Cricket Media.

Rick made a motion to approve the financial report and new vendors. Seconded by Trisha. All in favor. Motion carried.

**Director's Report:**

Barbara provided updates in the following areas:

- The Governor has proposed a \$1 million increase for the Public Library Subsidy which will be distributed over the 7 district library systems that are currently receiving under \$200,000. He has also included an increase for the State Library of \$250,000. The total ask for this year is \$11.28 million.
- Archivist, Jackie Esposito, began work on our local history project. She will be here once a week. We are developing a list of local historians for a focus group to discuss the needs of local history for the community at the library.
- Barbara and Brette are attending the Work Wisdom Equity Academy at FCFP. The first session was on Authentic Communication. The Admin team is also working on leadership by discussing the 21 Irrefutable Laws of Leadership by John Maxwell. Barbara shared The Organizational Culture Shared Value statements with the board and asked them to please take time to review them over the next month.
- We are revitalizing the Family Place concept at JVB. All children's programs will be given with this concept in mind.
- All community impact numbers for January increased from last year. We had more in-person visits, more online visits and almost double the number of patrons that received library cards.

**Development:**

- Dana is working with Productive Fundraising to track the results of each of our fundraising efforts. This will allow us to also quickly compare year to year results.
- February is Love Your Library month. Post cards were mailed at the beginning of the month.
- Elin Hilderbrand will be the featured author at the gala this year. It will be held on October 13<sup>th</sup> at the CAC. We have the option of live streaming this year.
- Raise the Region is March 9<sup>th</sup> and March 10<sup>th</sup>. The goal is to raise \$15,000.
- We received the ALA/NEH humanities programming grant for \$10,000. We were one of only 200 libraries nationwide to receive this honor.
- Dana has started completing grant applications for Summer Learning sponsors. The goal is to have \$17,000 in sponsorships.
- FCFP marketing grant is going well. Flyers are being returned, the billboards are up, and ads will be appearing in the Sun Gazette, Webb Weekly, Facebook, and North Central. Dana is also working with Comcast about streaming ads.

**Committee Reports:**

**Facilities Committee:** Quotes have been received and reviewed for the AD (active directory) Server. Intrada had the lowest bid. Their bid allows Doug to do most of the inhouse labor. Toby explained what the AD Server would do for the cyber security of JVB. It will be able to set privileges and controls on computers. This will also allow for faster updates on multiple computers at the same time. This will be the backbone of our cyber security. The price for the hardware is \$2550 and labor is \$1120.

Trisha made a motion to accept the quote from Intrada, second by Gloria. All approved, motion carried.

**Friends:**

No report

**Spotlight:**

Dana spoke about the Storymobile program. This outreach program reaches a host of families in our community. Miss Pam is loved by all the children. Miss Jacquie goes with Miss Pam to do programming with some children while others are checking books in and out. They have added a display board in the Storymobile which includes letters from some of the preschoolers.

**Good of the Order:**

John reminded everyone that JVB and Summer Learning shirts are available to be ordered. Please contact Karen for more information on how to order these.

**Next meeting:** The next meeting is scheduled for March 17th at 12:00pm.

Meeting was adjourned at 12:41pm

*Minutes recorded and respectfully submitted by Karen Confer*